## Christine Gwynn ~ music teaching and workshop privacy policy

NB I am in the process of revising my website **www.cagmus.org.uk**; this privacy policy is currently on the Workshops page of this website. It can be emailed again by request at any time.

## Data held

If you have, or have had, music lessons with me

OR If you have attended a solo workshop or similar music workshop\* run by me

OR If you are currently, or have previously been a member of a piano workshop group

you will have shared some or all of the following information with me:

Full name Email address Phone number(s) Postal address

If you have brought children for lessons you will have shared the following, as well:

Name of at least one parent/carer Date of birth, or age, of child

This data is kept securely online and is used only for contact with regard to the lessons or to the workshop(s) for which you have enrolled. It is retained for a period of time after you cease tuition etc.

You may contact me at any time to see what data I hold for you, to amend that data or to request me to delete it.

## **EMAILING MUSIC NEWS**

In addition to contact made specifically regarding the lessons or workshops to which you have committed I send out occasional emails via Mailchimp with news regarding forthcoming workshops and related musical events that I am involved with and may interest you. Mailchimp is secure and GDPR compliant. You will now need to subscribe to receive these emails. Your name and email address are the only pieces of information held by Mailchimp; they are not visible to the other recipients of each bulletin nor shared with any third parties. Each Mailchimp message carries an option (in links at the foot of the page) to update your settings or to unsubscribe, should you wish.

Any changes to this privacy policy will be shown on this document which will be available via my website. If any changes are significant to individuals, I shall notify you by email.

\*NB if you have attended Arbutus Music workshops you will be receiving separate information regarding the updated Arbutus Music privacy policy which you can find at http://arbutusmusic.net/privacy.html